

NUFFIELD ANNUAL PARISH COUNCIL MEETING

HELD AT 7PM ON 23rd May 2024

Present

Gill Austin (GA, Chair), Dave Passmore (DP, Vice Chair), Mary Anderson (MA, Councillor), Peter Neagle (PN, Cllr), Dave Wood (DW, Councillor), Annette Young (AY, Clerk), Members of the public – 1.

Election to office

- **Chair** – Cllr Gill Austin nominated by Cllr D Wood. Seconded by Cllr Mary Anderson
- **Vice chair** - Cllr Dave Passmore nominated by Cllr D Wood. Seconded by Cllr Gill Austin
- **Councillors** – Cllr Peter Neagle, Cllr Dave Wood, Cllr Mary Anderson, Cllr Matt Byrne – All nominated by Cllr Gill Austin and Seconded by Cllr Dave Passmore

1. Apologies

Matt Byrne (Councillor), Felix Bloomfield (OCC Councillor)

2. Declarations of Personal or Prejudicial interests

None

3. Confirmation of the minutes of 28th March 2024

These minutes were agreed and signed by the chair

4. Actions and matters arising from those minutes

a. Speeding /Motorbike noise/bus shelter/ bus stop cut through/ 20mph limit.

Steven Williams, Site Manager at the National Trust property. was welcomed to the meeting and gave an overview of life and changes at Nuffield Place since Lockdown.

Steven reported that the pre-pandemic annual number of visitors to Nuffield Place fluctuated to a peak of approximately 44,000 but we had an average of approximately 37,000 visitors a year. This was when Nuffield Place was open 7 days a week. Post-pandemic we have reduced our opening to only 5 days a week, and we have seen the visitor numbers reduce too. In 2023, we had just over 22,200 visitors and we are currently on trend for a similar number of visitors in 2024.

We have chosen to turn our focus on-site towards visitor experience and storytelling at Nuffield Place, meaning we are not looking to drive visitors up towards those pre-pandemic figures. Instead, we are focusing on delivering a great experience at the property for the smaller number who do come to enjoy the site.

The Trust is mindful of the need to promote road safety and has a particular concern to ensure that staff and visitors can travel safely to and from Nuffield Place using local roads, including the A4130. We would, therefore, welcome any measures which would demonstrably enhance local road safety and we look forward to receiving more information in due course about the campaign for traffic calming measures on the A4130.

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Following discussion generally about traffic in Nuffield parish, it was agreed the next steps would be the gather weight of evidence from establishments in the parish and to investigate commissioning a community speed watch.

b. 20mph speed limit.

Support received from Cllr Bloomfield, so the process will now move to the Consultation stage.

c. ROSPA report.

PN will order materials needed for repairs and arrange a working party to complete the work.

d. Fred's Field. The relevant department at OCC has now been identified and a new Heads of terms for the lease are being prepared.

6. Holy Trinity Nuffield

No further report this month

7. Report OCC

See separate report

8. Report from SODC

See separate report

9. Planning

a. New & Awaiting decisions

P24/S1563/OH SSE.Nuffield (NUFF) E2/E3/E4 11kV circuit Nuffield

The replacement of 79 x 11kV wooden electricity poles on the Nuffield (NUFF) E2/E3/E4 11kV circuit.

End Consultation Period 8th June 2024

P24/S1253/OH SSE The replacement of 20 x 11kV wooden electricity poles on the Ball Hill (BALH) E1, E3, E5 & E7 11kV circuit during the 24/25 financial year.

P24/S1315/HH Oakingham House Whitcalls Lane Nuffield RG9 5TF

Erection of a single-storey rear extension. **Target Decision Date 14th June 2024. No objections from PC.**

b. Decisions made

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[P23/S2999/FUL](#) 4/09/2023. **Huntercombe Golf Club** Nuffield Hill Nuffield RG9 5SL. Installation of irrigation lake for water storage linked to the golf club's fairway irrigation system. water abstraction licence received 12th December 2023 and ecological information received 21st December 2023). Decision: **Planning**

Permission granted on 8th March 2024

[P24/S0962/DIS](#) 21/03/2024. **Huntercombe Golf Club**. Discharge of conditions 4 (Landscape Design), 5 (Landscape Management Plan) and 7 (CEMP) on planning application P23/S2999/FUL Installation of irrigation lake for water storage linked to the golf club's fairway irrigation system. **Fully Discharged on 19th April 2024**

[P24/S0689/HH](#) 29 Oakley Court near Nuffield OX10 6QH

Proposed ground floor side porch extension. **Decision: Planning Permission granted on 2nd April 2024**

[P23/S4125/LDP](#) 01/02/2024. Other (Law. Dev. (proposed)). Old Chalk Pit located within an agricultural field. To create a pond, providing a valuable wetland habitat. Access will be taken off timbers lane, directly onto the agricultural land surrounding the pit. **Decision: Refusal of Certificate of Lawful Use or Development on 17th May 2024**

10. Playground

The next ROSPA inspection is scheduled for July. AY to rearrange for August.

11. Huntercombe Residents Assoc. HRA continues to liaise closely with HMP Huntercombe regarding local matters.

12. Oakley Court residents

No additional news

13. Footpaths

See separate report

14. Correspondence

- a. A phone call was received about people exercising their dogs in Fred's Field, which has a sign clearing stating NO DOGS. The owners became abusive when approached and a this has been reported to the police. Residents are asked to be aware and report any incidents direct to the Police.
- b. Email from Eileen Savory confirming the new litter bin has been installed by the bus in the layby at the junction of Old London/Henley Road,

15. Finance

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- a. Approve accounts 2023/24. Councillors approved the accounts and AGAR Forms for 2023-24 including the Certificate of Exemption and signed by GA.
- b. Audit Review. The review document was discussed in detail.
- c. Internal Controls. GA proposed and MA seconded that DP would sign off all payments before processing
- d. Budget monitoring will be reviewed quarterly, starting at the September meeting.
- e. Payroll controls. Clerk salary to be approved along with other payments due.
- f. Asset Register to be reviewed/updated for presentation at September meeting and will be added to website.
- g. Auditor – agreed to appoint Theresa Goss again for 2024/25.
- h. Payments due: WTG Consultants – Audit £200
Zurich Ins - £464.00
Clerk – Salary £629.82
HMRC £55.80
Wix Renewal £403.20
MS 365 renewal £117.60
Nuffield Educational Trust
ROSPA £78 X 2
- i. All councillors agreed, where possible, to have all invoices sent to NPC, to be able to reclaim VAT.

Balance b/fwd 29 March 2024	6850.78
Income	
Precept	4107.50
VAT 22-23	911.71
Payments	0.00
Balance c/fwd 23 May 202	£11869.99

16. Chairman's Business

No further comments

17. Public comment

No comments

18. AOB

No further comments

Next meeting – 5th Sep

Meeting closed at 20.45